



BROMSGROVE DISTRICT COUNCIL

MEETING OF THE OVERVIEW AND SCRUTINY BOARD

MONDAY 24TH OCTOBER 2011
AT 6.00 P.M.

COMMITTEE ROOM, THE COUNCIL HOUSE, BURCOT LANE, BROMSGROVE

MEMBERS: Councillors P. J. Whittaker (Chairman), P. Lammas (Vice-Chairman), C. J. Bloore, J. S. Brogan, Dr. B. T. Cooper, Mrs. R. L. Dent, K. A. Grant-Pearce, Mrs. J. M. L. A. Griffiths, R. J. Laight, P. M. McDonald, S. P. Shannon, Mrs. C. J. Spencer and L. J. Turner

AGENDA

1. Apologies for Absence
2. Declarations of Interest and Whipping Arrangements
3. To confirm the accuracy of the minutes of the meeting of the Overview and Scrutiny Board held on 27th September 2011 (Pages 1 - 8)
4. To confirm the accuracy of the minutes of the meeting of the Overview and Scrutiny Board held on 12th October 2011 (Pages 9 - 10)
5. Burglary and Vehicle Crime in Bromsgrove - Report from West Mercia Police (Pages 11 - 14)
6. Cabinet Response to the Reduction in Bus Services Task Group Report (to follow)
7. Planning Policy Task Group - Verbal Update
8. Worcestershire Scrutiny Chairmen/Vice Chairmen's Network Meeting 3rd October 2011 - Verbal Update
9. Quarterly Recommendation Tracker (Pages 15 - 34)

10. Forward Plan of Key Decisions (to follow)
11. Overview and Scrutiny Board Work Programme (Pages 35 - 38)
12. To consider any other business, details of which have been notified to the Head of Legal, Equalities and Democratic Services prior to the commencement of the meeting and which the Chairman, by reason of special circumstances, considers to be of so urgent a nature that it cannot wait until the next meeting.

K. DICKS
Chief Executive

The Council House
Burcot Lane
BROMSGROVE
Worcestershire
B60 1AA

14th October 2011



INFORMATION FOR THE PUBLIC

Access to Information

The Local Government (Access to Information) Act 1985 widened the rights of press and public to attend Local Authority meetings and to see certain documents. Recently the Freedom of Information Act 2000 has further broadened these rights, and limited exemptions under the 1985 Act.

- You can attend all Council, Cabinet and Committee/Board meetings, except for any part of the meeting when the business would disclose confidential or “exempt” information.
- You can inspect agenda and public reports at least five days before the date of the meeting.
- You can inspect minutes of the Council, Cabinet and its Committees/Boards for up to six years following a meeting.
- You can have access, upon request, to the background papers on which reports are based for a period of up to six years from the date of the meeting. These are listed at the end of each report.
- An electronic register stating the names and addresses and electoral areas of all Councillors with details of the membership of all Committees etc. is available on our website.
- A reasonable number of copies of agendas and reports relating to items to be considered in public will be made available to the public attending meetings of the Council, Cabinet and its Committees/Boards.
- You have access to a list specifying those powers which the Council has delegated to its Officers indicating also the titles of the Officers concerned, as detailed in the Council’s Constitution, Scheme of Delegation.

You can access the following documents:

- Meeting Agendas
- Meeting Minutes
- The Council’s Constitution

at www.bromsgrove.gov.uk

Declaration of Interests - Explained

Definition of Interests

A Member has a **PERSONAL INTEREST** if the issue being discussed at a meeting affects the well-being or finances of the Member, the Member's family or a close associate more than most other people who live in the ward affected by the issue.

Personal interests are also things relating to an interest the Member must register, such as any outside bodies to which the Member has been appointed by the Council or membership of certain public bodies.

A personal interest is also a **PREJUDICIAL INTEREST** if it affects:

- The finances, or
- A regulatory function (such as licensing or planning)

Of the Member, the Member's family or a close associate **AND** which a reasonable member of the public with knowledge of the facts would believe likely to harm or impair the Member's ability to judge the public interest.

Declaring Interests

If a Member has an interest they must normally declare it at the start of the meeting or as soon as they realise they have the interest.

EXCEPTION:

If a Member has a **PERSONAL INTEREST** which arises because of membership of another public body the Member only needs to declare it if and when they speak on the matter.

If a Member has both a **PERSONAL AND PREJUDICIAL INTEREST** they must not debate or vote on the matter and must leave the room.

EXCEPTION:

If a Member has a prejudicial interest in a matter being discussed at a meeting at which members of the public are allowed to make representations, give evidence or answer questions about the matter, the Member has the same rights as the public and can also attend the meeting to make representations, give evidence or answer questions **BUT THE MEMBER MUST LEAVE THE ROOM ONCE THEY HAVE FINISHED AND CANNOT DEBATE OR VOTE.**

However, the Member must not use these rights to seek to improperly influence a decision in which they have a prejudicial interest.

For further information please contact Committee Services, Legal, Equalities and Democratic Services, Bromsgrove District Council, The Council House, Burcot Lane, Bromsgrove, B60 1AA

Tel: 01527 873232 Fax: 01527 881414

Web: www.bromsgrove.gov.uk email: committee@bromsgrove.gov.uk

BROMSGROVE DISTRICT COUNCIL

MEETING OF THE OVERVIEW AND SCRUTINY BOARD

TUESDAY, 27TH SEPTEMBER 2011 AT 4.00 P.M.

PRESENT: Councillors P. J. Whittaker (Chairman), P. Lammas (Vice-Chairman), C. J. Bloore, J. S. Brogan, Dr. B. T. Cooper, Mrs. R. L. Dent, Mrs. J. M. L. A. Griffiths, P. M. McDonald, S. P. Shannon, Mrs. C. J. Spencer and L. J. Turner

Officers: Ms. J. Pickering, Ms. R. Bamford, Mrs. C. Felton and Ms. A. Scarce

32/11 APOLOGIES

Apologies for absence were received from Councillors K. A. Grant-Pearce and R. J. Laight.

33/11 DECLARATIONS OF INTEREST AND WHIPPING ARRANGEMENTS

There were no declarations of interest or whipping arrangements.

34/11 MINUTES - 11TH JULY 2011

The Minutes of the Overview and Scrutiny Board meeting held on 11th July 2011 were submitted.

RESOLVED that the minutes be approved as a correct record.

35/11 REPORT ON THE POSSIBLE INTRODUCTION OF AN ETHICAL POLICY FOR THE COUNCIL

The Executive Director, Finance and Resources gave background information on the policies in place and operational processes that were followed, which ensured that when the Council undertook activities either directly or indirectly through contractors, these were carried out in an appropriate manner and the Council acted responsibly when providing services to the community. The Equality and Diversity Officer ensured that robust policies and procedures were in place to support the equality duty of the Council.

The report submitted to the Board demonstrated that there were sufficient operational procedures and processes in place to ensure that the work of the Council was done within an ethical framework.

The Board discussed the following areas in more detail:

- The procurement questionnaire

- The bank facilities used by the Council and their compliance with the updated procurement questionnaire (officers to seek clarification to ensure this was the case and report back to the Board).
- How staff and contractors would be made aware of the procedures in place to ensure they are adopted – Officers provided details of how this would be carried out.

RESOLVED:

- (a) that the Board is satisfied that the current organisational requirements are being met and there is no need for a specific ethical policy to be developed; and
- (b) that Officers seek clarification to ensure the use of the procurement questionnaire for the sponsorship of roundabouts.

RECOMMENDED that Cabinet ensure that all staff and suppliers are aware of the current procedures in place to ensure that services are provided within a positive framework of addressing ethical issues.

36/11 **QUARTER 1 FINANCE AND PERFORMANCE MONITORING REPORT**

The Board considered the Finance and Performance Monitoring Report for the first quarter of 2011/12. The Executive Director, Finance and Resources explained the new format of the report. The Board questioned and discussed the following areas in greater detail:

- The variance for Corporate Services – and the detail provided in the Financial Commentary.
- Vacancy Management, employment rights for temporary staff, consultancy fees and fees for expert advice.
- Termination costs following Shared Services in relation to Redditch Borough Council and the Worcestershire Enhance 2 Tier arrangements.
- The audit process and role of the Audit Board.
- The format of the Statement of Accounts.
- Clarification on the Capital Budget Summary for Regulatory Services.
- The shortfall in revenue for Car Parks/Civil Enforcement Parking and the work being undertaken to address this. The Executive Director, Finance and Resources agreed to provide further detail within the July – September 2011 monitoring report to the Board.

Members understood that it was difficult to change the format of the report, and asked that in future more detailed explanations be provided in the Financial Commentary section.

RESOLVED that the current financial position for Revenue and Capital as detailed in the report be noted.

RECOMMENDED that the costs of consultancy fees are detailed separately for future financial monitoring reports.

37/11 **MINUTES - 25TH AUGUST 2011**

The Minutes of the Overview and Scrutiny board meeting held on 25th August 2011 were submitted.

RESOLVED that the minutes be approved as a correct record.

38/11 **LOCAL DEVELOPMENT FRAMEWORK/CONSULTATION EXERCISE - VERBAL UPDATE**

The Head of Planning and Regeneration gave the Board an update on the preparation for the Core Strategy, including the 12 week consultation period which had ended in May 2011. In excess of 3,500 representations had been received and the Head of Planning and Regeneration explained to Members how these had been dealt with by Officers. This included a detailed table being created which would be available to the public, on the Council's website from November 2011. However, Members were able to have sight of this immediately by contacting the Strategic Planning Manager. Members commented that the format of the table was cumbersome and those that had already received an electronic version had difficulty in viewing all the information. The Head of Planning and Regeneration agreed to take this up with officers and have the format modified if necessary.

The information in the table would be fed through the Local Development Framework Working Party (LDF), which had a set membership. However, for the purpose of the Core Strategy, which had district wide implications, there was an "open door" policy to the LDF and the programme of dates for specific areas to be discussed had been published in advance to enable all Members to attend these informal meetings. It was expected that following these meetings and the collation of further information received from these meetings, the document would be formally presented to Cabinet in November 2011 and a further report prepared for Cabinet in January 2012 to discuss the next stages of consultation.

The Board discussed the following issues in more detail:

- Staffing capacity and funding available, to deal with the extra work involved in preparing the document.
- The number and type of responses received.
- The contrast in the number of responses dependant upon the area of the district.

The Head of Planning and Regeneration informed Members that, if required, she or a member of her team would be willing to join Ward Members in the community to give presentations if appropriate. The Head of Planning and Regeneration provided examples of where this had happened and how useful this could be for those concerned.

39/11 **PLANNING SITE VISITS - OVERVIEW AND SCRUTINY TOPIC PROPOSAL REPORT**

The Chairman invited Councillor P. M. McDonald to introduce this item as he had put forward the Topic Proposal form. Councillor McDonald explained to Members why he had put forward this topic and suggested that a report outlining the process would be sufficient and used as a reminder to Members of the Planning Committee of the importance of their role.

The Head of Planning and Regeneration confirmed that the purpose of site visits was clearly detailed in the Council's Constitution. There was concern that Members were discussing unnecessary detail at the site visits, which was inappropriate and contrary to what was clearly set out in the Constitution. After further discussion it was

RESOLVED that the Head of Planning and Regeneration, Officers and Solicitor speak to the Members of the Planning Committee to emphasise the importance of their role and remind them of the Code of Practice for Planning Services as set out in the Council's Constitution.

40/11 **CABINET RESPONSE TO THE RECREATION ROAD SOUTH CAR PARK TASK GROUP REPORT**

In the absence of the Portfolio Holder for Leisure, Cultural Services and Environmental Services, the Chairman invited Councillor S. P. Shannon, as the Task Group Chairman, to comment on the Cabinet Response to the Recreation Road South Car Park Task Group Report.

The Board was informed that the Cabinet had responded positively to both the recommendations put forward and the content of the report. The operation of the car parking service would be reviewed as part of the Shared Services and Transformation programme and this would include all aspects of the operation. The Board acknowledged that recommendations 4 and 5 had significant financial implications and that recommendation 3 would be a consideration moving forward with the Town Centre regeneration project.

41/11 **SCRUTINY OF ALL BROMSGROVE CAR PARKS (REDUCTION IN THE NUMBER OF TICKETS SOLD) - OVERVIEW AND SCRUTINY TOPIC PROPOSAL REPORT**

The Board considered the Overview and Scrutiny Topic Proposal put forward by a resident, Mr Charles Bateman. As the Board had recently completed a Task Group in respect of the Recreation Road South Car Park and in light of the findings of that report and the imminent review of the car parking operation, it was

RESOLVED that no further action be taken.

42/11 **REDUCTION IN BUS SERVICES TASK GROUP REPORT (REVISED)**

The Chairman invited Councillor C. J. Bloore, as Chairman of the Task Group, to introduce this item.

The Chairman of the Task Group gave a brief outline to the background of the Task Group and the witnesses that had attended. The Board discussed recommendation 1 in detail and was provided with further information and the circumstances which had led to recommendation 2. It was confirmed that all the bus operators had been invited to attend a task group meeting, but those operators linked to the services mentioned in recommendation 2 had not done so, and that there continued to be uncertainty surrounding these services. After further discussion it was

RESOLVED:

- (a) that the report and recommendations attached at Appendix 1 be approved; and
- (b) that the report and recommendations be submitted to Cabinet for approval.

43/11 **WORCESTERSHIRE JOINT OVERVIEW AND SCRUTINY PROTOCOL**

Officers provided the Board with background information on the Worcestershire Joint Overview and Scrutiny Protocol and the need for such a protocol. Following a general discussion on the merits of joint scrutiny, the Protocol was noted for information by the Board.

44/11 **FORWARD PLAN OF KEY DECISIONS 1ST OCTOBER 2011 TO 31ST JANUARY 2012**

The Forward Plan of Key Decisions was considered and noted by the Board.

45/11 **OVERVIEW AND SCRUTINY BOARD WORK PROGRAMME**

The Board considered the Work Programme for 2011-12. Officers advised Members that, as requested at the Board meeting held on 11th July 2011, the Police Inspector had been invited to attend a Board meeting. As he was unavailable for the meeting to be held on 24th October 2011 he had offered to provide a written report if the Board provided a brief outline of the information it required. The Board was reminded that it was not able to scrutinise the work of individual partners from the Community Safety Partnership, however, it was acceptable to ask the Police for a breakdown of domestic burglaries and car crime throughout the district and the detection of these and for details of how the Police were tackling these issues with the support of the Community Safety Partnership.

The Chairman confirmed that he had been contacted by Councillor S. P. Shannon in respect of fly posting. A task group had investigated this issue in 2005 which had highlighted the policy and procedure the Council had in place. Councillor Shannon said there had been several recent incidents of fly posting

which he brought to the attention of the Senior Community Safety Project Officer. After further discussion it was

RESOLVED:

- (a) that the Senior Community Safety Project Officer be formally asked to address the issue of fly posting in the district in line with the Council's policy and procedure; and
- (b) that the item be placed on the Overview and Scrutiny Board's recommendation tracker for monitoring purposes.

46/11 **MARLBROOK TIP**

The Chairman agreed that this matter be raised as an urgent item at the meeting as a decision on this matter could not wait until the next meeting of the Board.

The Head of Legal, Equalities and Democratic Services informed the Board that, following a debate at the full Council meeting held on 14th September 2011, it had been agreed that although an Internal investigation exercise would be carried out, the Overview and Scrutiny Board would be asked to set up a Task Group to investigate the areas covered in the Topic Proposal form put forward. This would mean that a special meeting of the Board would need to be set up to scope those members who wished to be included in the Task Group as currently the Task Group procedure guidelines set task group membership at between 4 and 7 Members and it was expected that there would be significant interest in the issues covered by this particular Task Group. A Chairman would also be appointed at that special meeting.

Members were concerned that this would preclude investigation of certain aspects of the Marlbrook Tip issues. Officers informed Members that at each stage of the task group it would be discussed as to what was the most appropriate way to deal with different issues and, if the task group felt it appropriate in particular circumstances, it could delegate particular areas of the investigation to a more suitable body to investigate.

The Board was of the view that an internal investigation (carried out by the Internal Audit team) should be carried out forthwith and alongside that investigation a Task Group would also look at the areas covered in the Topic Proposal form.

RESOLVED:

- (a) that, in accordance with the wishes of full Council, an Internal Audit investigation be undertaken into the Marlbrook Tip;
- (b) that a Task Group be set up with immediate effect to investigate the planning policy matters detailed within the proposal form; and
- (c) that a special meeting of the Overview and Scrutiny Board be arranged for 12th October 2011 at 5.00 p.m. in order to appoint a Chairman of the Task Group and agree the Membership of the Task Group.

The meeting closed at 5.42 p.m.

Chairman

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BROMSGROVE DISTRICT COUNCIL

MEETING OF THE OVERVIEW AND SCRUTINY BOARD

WEDNESDAY, 12TH OCTOBER 2011 AT 5.00 P.M.

PRESENT: Councillors P. J. Whittaker (Chairman), P. Lammas (Vice-Chairman), C. J. Bloore, J. S. Brogan, Mrs. R. L. Dent, K. A. Grant-Pearce, Mrs. J. M. L. A. Griffiths, R. J. Laight, S. P. Shannon, Mrs. C. J. Spencer and L. J. Turner

Observers: Councillor R. J. Deeming and Councillor M. A. Bullivant

Officers: Ms. J. Pickering, Mrs. C. Felton and Ms. A. Scarce

47/11 **APOLOGIES**

Apologies for absence were received from Councillors Dr. B. T. Cooper and P. M. McDonald.

48/11 **DECLARATIONS OF INTEREST AND WHIPPING ARRANGEMENTS**

There were no declarations of interest or whipping arrangements.

49/11 **MEMBERSHIP OF THE PLANNING POLICY TASK GROUP**

The Chairman informed the Board that 13 Members had shown an interest in joining the Planning Policy Task Group. The Board discussed the size and composition of the Task Group, taking into account the guidelines which had been agreed by the Board. During this discussion the Chairman agreed that the meeting be adjourned to allow the Members time to consider the nominations.

Accordingly, the meeting stood adjourned from 5.06 p.m. to 5.11 p.m.

Having re-convened it was

RESOLVED:

- (a) that the Planning Policy Task Group would comprise of 7 Members, and be politically balanced (5 Conservative and 2 Labour Members); and
- (b) that Councillors C. J. Bloore, S. R. Colella, Mrs. R. L. Dent, S. J. Dudley, Mrs. J. M. L. A. Griffiths, P. M. McDonald and Mrs. C. J. Spencer be appointed Members of the Planning Policy Task Group.

50/11 **CHAIRMAN OF THE PLANNING POLICY TASK GROUP**

The Chairman invited nominations for Chairman of the Planning Policy Task Group.

RESOLVED that Councillor S. R. Colella be appointed Chairman of the Planning Policy Task Group.

Councillor C. J. Bloore informed the Chairman that the Labour Group would withdraw from the Task Group as it could not support it being chaired by a member of the leading political group and would therefore carry out its own investigation. After further discussion it was

RESOLVED that due to the circumstances detailed above, Councillor L. J. Turner be invited to join the Planning Policy Task Group and therefore as a consequence the revised membership of the Task Group is as follows, Councillors S. R. Colella, Mrs. R. L. Dent, S. J. Dudley, Mrs. J. M. L. A. Griffiths, Mrs. C. J. Spencer and L. J. Turner.

51/11 **ANY OTHER BUSINESS**

The Board discussed issuing a press release as soon as possible to ensure that residents were made aware that the Planning Policy Task Group had been set up and that the investigation would commence as quickly as possible. Officers confirmed that they would contact the Chairman of the Task Group to arrange suitable meeting dates for the Task Group at the earliest opportunity.

The Board asked for it to be noted that it was disappointed at the Labour Group's withdrawal from the Task Group and stressed that it would ensure that the Task Group would scrutinise the issues raised both fairly and justly, which was the case with any Task Group set up by the Board.

The meeting closed at 5.18 p.m.

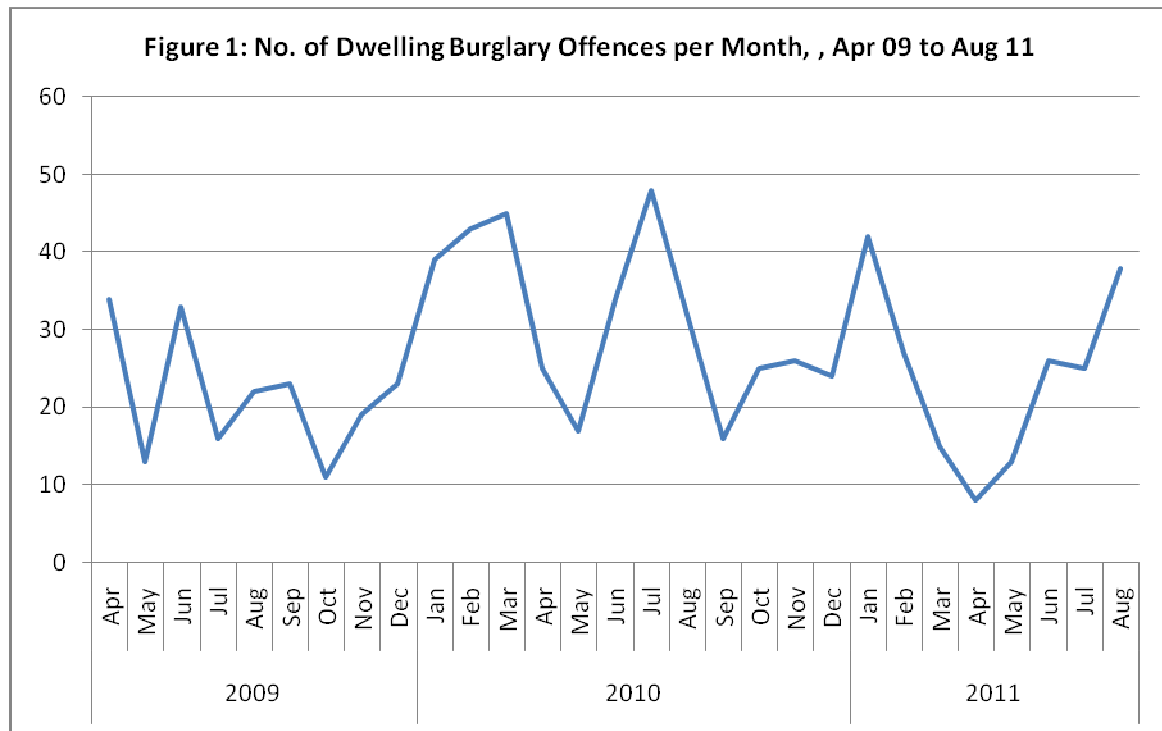
Chairman

Burglary and Vehicle Crime in Bromsgrove

Report for Overview and Scrutiny – October 2011

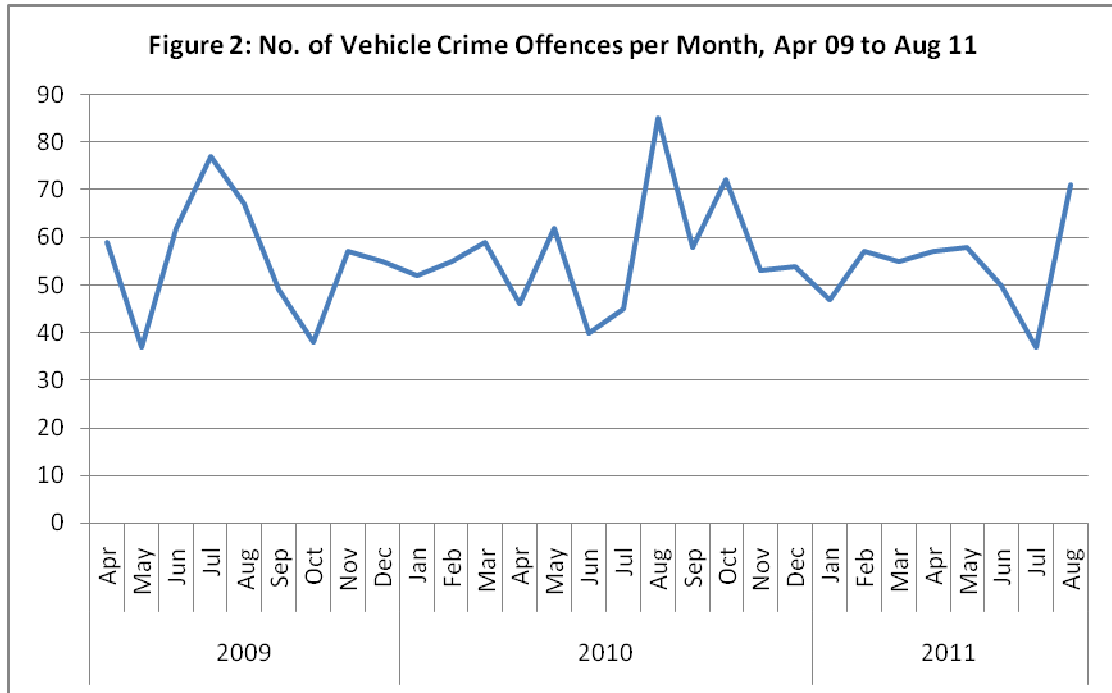
1. Trend

1.1 Dwelling Burglary Trend



- Dwelling Burglary figures in the district have been known to vary quite dramatically month on month.
- Following spikes in offending in the summer and winter of 2010 / 2011, the level of offending between February 2011 and May 2011 was extremely low – in fact, April 2011 saw the lowest number of offences recorded in a single month for at least five years.
 - Since June 2011, the volume of offences has begun to increase again – these increases are mainly attributed to spates of car key burglaries across the district

1.2 Vehicle Crime Trend



- The overall trend in vehicle crime over the last three years has been fairly static, with notable increases in offending during June / July 2009 and July / August 2011.
- The number of offences reported between January and April 2011 was fairly consistent each month, followed by a steep drop in offending in June and July and a subsequent dramatic increase during August.

2. 2011/12 Year to Date Changes

Figure 3: No. of Dwelling Burglary Offences 01 April to 31 August 2010 and 2011 and relative change

| Crime Type | No. Offences April to August: | | Change |
|-------------------|-------------------------------|---------|---------|
| | 2010/11 | 2011/12 | |
| Dwelling Burglary | 156 | 110 | -29.49% |

- Due to the unprecedented low levels of offending in the early part of 2011/12, the year to date performance for Dwelling Burglary shows a 29% decrease compared to the same period last year.
- This also compares very favourably to the 3.4% increase in offending that was seen during the last financial year.

Figure 4: No. of Vehicle Crime Offences, with offence type breakdown, 01 April to 31 August 2010 and 2011 and relative change

| Crime Type | No. Offences April to August: | | Change |
|----------------------------|-------------------------------|------------|---------------|
| | 2010/11 | 2011/12 | |
| Theft Of Motor Vehicle | 63 | 65 | 3.17% |
| Theft From Motor Vehicle | 215 | 208 | -3.26% |
| Total Vehicle Crime | 278 | 273 | -1.80% |

- Despite a slight increase in theft of motor vehicle offences, overall vehicle crime this year to date has decreased by almost 2%.
- This compares to a 3.7% decrease in offending during 2010/11.

3. Detection rates

Figure 5: Detection Rates for Dwelling Burglary and Vehicle Crime. All figures provided by West Mercia Police for the period 01 April 2011 to 06 October 2011

| Crime Type | No. Offences Recorded | No. Solved / Detected | % Solved / Detected |
|-------------------|-----------------------|-----------------------|---------------------|
| Dwelling Burglary | 142 | 18 | 12.7% |
| Vehicle Crime | 337 | 25 | 7.4% |

4. What the Community Safety Partnership and West Mercia Police do to tackle Burglary and Vehicle Crime

4.1 Dwelling Burglary

- Dwelling Burglary is highlighted as a strategic priority in both the Bromsgrove CSP Partnership Plan 2011/12 and in the current West Mercia Police Control Strategy
- West Mercia Police, in conjunction with the Community Safety Partnerships are committed to reducing the number of burglary dwellings across the District, and bring to justice those individuals who commit such crimes within North Worcestershire.
- West Mercia Police has ensured that each of the North Worcestershire Districts has a specialist burglary team.
 - The scene of every reported offence is attended by a scene investigator from the Burglary Team, who coordinates enquires in relation to the incident and provides practical support and assistance to the victim
 - All investigation into the offence is carried out by a team of six dedicated specialist Burglary Detectives.
- The Bromsgrove Burglary Team also work closely with Bromsgrove CSP on the Home Security Initiative which involves:

- Offering all victims of burglary a free SmartWater property marking kit
- Offering residents within the locality of a burgled address SmartWater kits at reduced cost in order to provide public reassurance.
- Production of the CSP "Home Security Guide" enabling home owners to assess the security and vulnerability of their homes to would-be thieves
- Officers trained to carry out home security assessments on identified vulnerable properties, with dedicated budget set aside to help with the cost of any improvements.

4.1 Vehicle Crime

- Vehicle crime is not currently in the Strategic Priorities of the CSP
- As such, responses to vehicle crime issues tend to be more reactive to emerging trends than strategically planned.
- When a specific need for action is identified, appropriate actions are allocated through the Tasking process
- Examples of initiatives used in the last 12 months are:
 - Additional police patrols and media awareness campaign in relation to "frosting" offences – where opportunistic thieves took cars from driveways whilst they were left running to defrost during the winter months
 - Operation Everest – a joint operation between the CSP and the Police where additional patrols were carried out in local beauty spot car parks during the Easter holidays to identify vehicles vulnerable to theft from motor vehicle offences.

BROMSGROVE DISTRICT COUNCIL

OVERVIEW & SCRUTINY BOARD

October 2011

RECOMMENDATION TRACKER REPORT

1. SUMMARY

This Recommendation Tracker lists all recommendations made by the Scrutiny Board (including Task Group recommendations) until implementation is complete. The Recommendation Tracker should for each recommendation detail the following information:

- whether the recommendation was agreed by Cabinet (the Cabinet Decision),
- the relevant Cabinet Portfolio Holder,
- which department or agencies will be implementing the agreed recommendations;
- when the agreed recommendations are expected to be implemented by; and
- key outcomes resulting from implementation.

Supplementary evidence to show the outcomes achieved, such as exhibits, photographs, commentary or testimony from external agencies and service users is encouraged to be presented to the Board as a presentation.

The recommendations are grouped in date order and by topic.

2. RECOMMENDATIONS

- 2.1 That the Board notes the Quarterly Recommendation Tracker and agrees to the removal of any items which have been completed.

Recommendations by the Joint Overview and Scrutiny Board: 5th October 2010

| | |
|--------------------------|--|
| TOPIC: | ALVECHURCH MULTI-USE GAMES AREA INQUIRY |
| PORTFOLIO HOLDER: | Cllr Mrs Margaret Sherrey – Portfolio Holder for Community Services, Older People, the Young and Vulnerable People |
| HEAD OF SERVICE: | Angie Heighway – Head of Community Services |

A full update on the Alvechurch MUGA will be provided within the 12 month review of the Inquiry at the November 2011 meeting of the Board.

| *Rec. No. | Cabinet Decision / Recommendations | Implementation to take place by | Tick if completed | | |
|--------------------------|---|---------------------------------|--|--|--|
| 1 | That the Alvechurch MUGA be left in situ | | ✓ | | |
| | <table border="1" style="width: 100%;"> <tr> <td style="width: 25%;">Cabinet Decision:</td> <td>AGREED by Cabinet 3rd November 2010</td> </tr> </table> | Cabinet Decision: | AGREED by Cabinet 3rd November 2010 | | |
| Cabinet Decision: | AGREED by Cabinet 3rd November 2010 | | | | |
| | <p>Outcomes The Multi-Use Games Area has been left in situ as recommended by Cabinet on 3rd November 2010.</p> | | | | |
| 2 | That the Community Safety Officers for Alvechurch make periodic house calls to vulnerable residents living in close proximity to the MUGA. | | ✓ | | |
| | <table border="1" style="width: 100%;"> <tr> <td style="width: 25%;">Cabinet Decision:</td> <td>AGREED by Cabinet 30th June 2010</td> </tr> </table> | Cabinet Decision: | AGREED by Cabinet 30th June 2010 | | |
| Cabinet Decision: | AGREED by Cabinet 30th June 2010 | | | | |
| | <p><i>Cabinet response – That the Community Support Officers be requested to continue to make periodic house calls to vulnerable residents living in close proximity to the MUGA</i></p> <p>Outcomes</p> | | | | |

| *Rec. No. | Cabinet Decision / Recommendations | Implementation to take place by | Tick if completed | | | | |
|---|---|---------------------------------|--|---|--|--|--|
| | <p>Contact details of the Community Safety Team and the Local Policing Team have been made available to residents who live around the MUGA location. Either the Community Safety Team or Local Policing Team have responded to all reports of anti-social behaviour through house calls and if deemed necessary care plans have been implemented to residents that have been assessed as vulnerable.</p> | | | | | | |
| 3 | <p>That the Alvechurch Community Together (ACT) Trust consider extending the opening hours of the Alvechurch Youth Club until the later time of 10.00 p.m. in the evening for the older teenagers to actively discourage young people from socialising around the MUGA area late in the evening.</p> <table border="1" data-bbox="315 708 1536 924"> <tr> <td data-bbox="315 708 703 767">Cabinet Decision:</td> <td data-bbox="703 708 1536 767">AGREED by Cabinet 3rd November 2010</td> </tr> <tr> <td colspan="2" data-bbox="315 767 1536 924"> <p><i>Cabinet Response – Agreed but wording to be amended to relate to “the Lounge” Drop in Centre.</i></p> <p><u>Outcomes</u></p> </td> </tr> </table> | Cabinet Decision: | AGREED by Cabinet 3rd November 2010 | <p><i>Cabinet Response – Agreed but wording to be amended to relate to “the Lounge” Drop in Centre.</i></p> <p><u>Outcomes</u></p> | | | |
| Cabinet Decision: | AGREED by Cabinet 3rd November 2010 | | | | | | |
| <p><i>Cabinet Response – Agreed but wording to be amended to relate to “the Lounge” Drop in Centre.</i></p> <p><u>Outcomes</u></p> | | | | | | | |
| 4 | <p>That the Alvechurch Youth Club carry out targeted outreach work on the MUGA itself to engage with the young people who use the site as a social meeting point in the evening after dusk.</p> <table border="1" data-bbox="315 1050 1536 1337"> <tr> <td data-bbox="315 1050 703 1109">Cabinet Decision:</td> <td data-bbox="703 1050 1536 1109">AGREED by Cabinet 3rd November 2010</td> </tr> <tr> <td colspan="2" data-bbox="315 1109 1536 1337"> <p><i>Cabinet Response – Amend to “that ACT youth workers be requested to carry out targeted outreach work to positively engage young people and encourage them to join the youth club and that youth workers run organised activity sessions at the MUGA.”</i></p> <p><u>Outcomes</u></p> </td> </tr> </table> | Cabinet Decision: | AGREED by Cabinet 3rd November 2010 | <p><i>Cabinet Response – Amend to “that ACT youth workers be requested to carry out targeted outreach work to positively engage young people and encourage them to join the youth club and that youth workers run organised activity sessions at the MUGA.”</i></p> <p><u>Outcomes</u></p> | | | |
| Cabinet Decision: | AGREED by Cabinet 3rd November 2010 | | | | | | |
| <p><i>Cabinet Response – Amend to “that ACT youth workers be requested to carry out targeted outreach work to positively engage young people and encourage them to join the youth club and that youth workers run organised activity sessions at the MUGA.”</i></p> <p><u>Outcomes</u></p> | | | | | | | |

| *Rec. No. | Cabinet Decision / Recommendations | Implementation to take place by | Tick if completed | | |
|--|---|---------------------------------|-------------------|--|--|
| 5 | That the Performance Management Board monitors the levels and types of reported Anti-Social Behaviour at Swanslength over the next 12 months to assess the levels of reported ASB compared to the previous 12 months. This should also be compared to general ASB trends across the district. | | ✓ | | |
| | <table border="1"> <tr> <td data-bbox="315 480 703 539">Cabinet Decision:</td> <td data-bbox="703 480 1538 539">AGREED by Cabinet 3rd November 2010</td> </tr> </table> | | | Cabinet Decision: | AGREED by Cabinet 3rd November 2010 |
| | Cabinet Decision: | | | AGREED by Cabinet 3rd November 2010 | |
| <p><i>Cabinet Response – that the situation be monitored by the relevant Portfolio Holder rather than the Performance Management Board.</i></p> <p>Outcomes Two indicators have been included on the performance report, levels of reported ASB in the Alvechurch and levels of reported ASB at Swanslength (MUGA location). These indicators have been reported on since November and back dated to April 2010. The indicators have evidenced a 60% decrease in reported youth related ASB at Swanslength which is greater than the 45% decrease across Alvechurch ward and greater than the 27% decrease across the district.</p> | | | | | |
| 6 | That Bromsgrove Community Safety Partnership monitors the levels of reported Anti-Social Behaviour around the MUGA to identify emerging issues of ASB and co-ordinate remedial action in partnership with the local police service and the Bromsgrove District Council Community Safety Team. | | ✓ | | |
| | <table border="1"> <tr> <td data-bbox="315 1038 703 1098">Cabinet Decision:</td> <td data-bbox="703 1038 1538 1098">AGREED by Cabinet 3rd November 2010</td> </tr> </table> | | | Cabinet Decision: | AGREED by Cabinet 3rd November 2010 |
| | Cabinet Decision: | | | AGREED by Cabinet 3rd November 2010 | |
| <p><i>Cabinet Response – amend to read “that Bromsgrove Community Safety Partnership continue to monitor”</i></p> <p>Outcomes Bromsgrove has continually monitored levels of reported ASB at the MUGA location through the data reported to the performance monitoring board. AS a result of large decreases in reported ASB, there has not been a requirement to</p> | | | | | |

| *Rec. No. | Cabinet Decision / Recommendations | Implementation to take place by | Tick if completed |
|-----------|--|---------------------------------|-------------------|
| | tackle emerging issues at the MUGA location however the CSP will continue to monitor levels of ASB of the coming months and over the Summer period. | | |
| 7 | <p>That West Mercia Police allocate a higher level of uniformed presence of the Swanslength area between 9 p.m. and 1 a.m. at night.</p> <p>Cabinet Decision: AGREED by Cabinet 3rd November 2010</p> <p><i>Cabinet Response – amend to read “that West Mercia Police be requested to continue monitoring the vicinity of the MUGA after 9 p.m. in the way they did in the summer.”</i></p> <p>Outcomes “West Mercia Police will continue to Police the area and vicinity of the MUGA at Alvechurch as necessary, based on intelligence and information (ie: in intelligence led way). If this requires additional patrols and other interventions, as was the case in 2010 that is what will happen.</p> <p>I am sure the panel will agree that the reductions in reported Anti Social Behaviour in that area have been considerable following the multi agency and partnership approach to the issues in 2010.” <i>Chief Inspector Angela Burnet</i></p> | | ✓ |
| 8 | <p>That the street lighting located near to the MUGA facility be relocated further away from the MUGA site to discourage this area from being a social meeting point for people in the evening.</p> <p>Cabinet Decision: AGREED by Cabinet 3rd November 2010</p> <p>Outcomes Bromsgrove CSP has funded the relocation of street lighting in Swanslength; this</p> | | ✓ |

| *Rec. No. | Cabinet Decision / Recommendations | Implementation to take place by | Tick if completed |
|-----------|--|---------------------------------|-------------------|
| | was achieved by using funding allocation to the CSP from Worcestershire County Council for street lighting improvements to improve community safety. Street lights which were bleeding light towards the MUGA facility were relocated to the opposite side of the road creating a new safe pedestrian route through Swanslength and removing the light from the MUGA which deterred use of the facility late into the night. | | |
| 9 | <p>That the full length of the perimeter wall running alongside Swanslength be removed and the ground re-banked to remove the makeshift seating that the wall provides for people using the MUGA area as a social meeting point in the evenings.</p> <p>Cabinet Decision: AGREED by Cabinet 3rd November 2010</p> <p>Outcomes The removal of the wall will be considered once three quotes have been received by contractors (one has been received to date). Funding implications will also need to be considered as this work has not been scheduled within any existing budgets. It may be worth re-accessing the need for these works to be completed in light of recent reductions in reported ASB.</p> | | |
| 10 | <p>That a programme of landscaping be completed to create an open space recreation ground to increase visibility of the site and reduce the number of ASB acts that are obscured by undergrowth.</p> <p>Cabinet Decision: AGREED by Cabinet 3rd November 2010</p> <p>Outcomes The Community Safety Team arranged for a work party from the West Mercia Probation Trust Community Payback scheme to remove all of the undergrowth between the MUGA and the highway to increase visibility for policing;</p> | | ✓ |

| *Rec. No. | Cabinet Decision / Recommendations | Implementation to take place by | Tick if completed | |
|-----------|--|---------------------------------|-------------------|--|
| | maintenance will be programmed into the work schedule. | | | |
| 11 | That the seating panels provided as part of the MUGA facility be removed and replaced with blank panels and that the swing frame and seat be removed altogether. | | | |
| | Cabinet Decision: | | | AGREED by Cabinet 3rd November 2010 |
| | <p><u>Outcomes</u> The basket swing has been removed and only the frame remains – the parks and recreation department will seek an alternative location within the district to relocate this piece of the equipment pending approval from the appropriate elected member. Removal of the seating attached to the MUGA is to be completed – the seating panels are to be swapped with some solid panels from an alternative MUGA in the district pending identical measurements from the panels</p> | | | |

Recommendations by the Overview Board: 1st June 2010

| | |
|--------------------------|---|
| TOPIC: | COMMUNITY INVOLVEMENT IN LOCAL DEMOCRACY TASK GOUP |
| PORTFOLIO HOLDER: | Cllr Mark Bullivant – Portfolio Holder for Policy, Performance, Communications, Customer Services, Legal, Equalities, Democratic Services and Human Resources |
| HEAD OF SERVICE: | Claire Felton – Head of Legal Equalities and Democratic Services |

| *Rec. No. | Cabinet Decision / Recommendations | Implementation to take place by | Tick if completed | | |
|--------------------------|---|---------------------------------|---|------------|--|
| 1 | <p>An Invitation to Attend That the publication of meeting times and venues of the Council, the Cabinet, Overview and Scrutiny and other statutory public meetings be enhanced, with an invitation for the public to attend, including a regular slot publicising meetings in the Together Bromsgrove magazine.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="background-color: #cccccc; width: 25%;">Cabinet Decision:</td> <td>AGREED by Cabinet 30th June 2010</td> </tr> </table> <p>Outcomes We will start doing this in the next edition (March 2011); however, through the Older Person’s Directory “Together Bromsgrove Plus” we demonstrated the civic role that residents can play. We did this through a case study of a local councillor Janice Boswell who is also a community champion. We also encouraged older residents to ‘Make a Difference’ and get involved in local democracy.</p> | Cabinet Decision: | AGREED by Cabinet 30th June 2010 | April 2011 | Scheduled to appear in the June/July edition |
| Cabinet Decision: | AGREED by Cabinet 30th June 2010 | | | | |

| *Rec. No. | Cabinet Decision / Recommendations | Implementation to take place by | Tick if completed |
|-----------|---|---------------------------------|-------------------|
| 9 | <p>School Councils That the Council work in partnership with Bromsgrove secondary schools to facilitate the Schools Councils' constitutional arrangements and arrangements for making recommendations to the appropriate local decision making bodies.</p> <p>Cabinet Decision: AGREED by Cabinet 30th June 2010</p> <p>Outcomes The secondary schools in the District will be approached as part of the establishment of the Children & Young People's Shadow Board (potentially to be called Youth Voice) so the they are represented on the group and can bring forward / take back relevant issues. The Senior Policy & Performance Officer is hoping to meet with the County youth worker that supports the development of School Councils in April, subject to changes to youth services at WCC.</p> | April 2011 | Ongoing |
| 10 | <p>U Decide That the Council investigate the possibility of running a further U Decide or similar event in 2011 to involve young people in making decisions on local projects.</p> <p>Cabinet Decision: AGREED by Cabinet 2010</p> <p>Outcomes As the national funding which was administered by the County Council has been un-ring fenced and as such will not be available for 2011 onwards, we explored the possibility of running a U Decide 'Youth Bank'. It was hoped that this would be a major project for the Youth Voice members, who could take on the role of Bankers. However, the youth worker appointed to support the young people's group will not be in position after March 2011 due to major restructuring of youth support at WCC. The project will be reviewed at the end of 2011, with the hope that something new could be developed for 2012/13.</p> | April 2011 | Postponed |

Recommendations by the Scrutiny Board: 10th June 2010

| | |
|--------------------------|---|
| TOPIC: | Improving Residents' Satisfaction Task Group |
| PORTFOLIO HOLDER: | Councillor Mark Bullivant - Portfolio Holder for Policy, Performance, Communications, Customer Services, Legal, Equalities, Democratic Services and Human Resources |
| HEAD OF SERVICE: | Hugh Bennett – Director of Policy, Performance and Partnerships |

| *Rec. No. | Cabinet Decision / Recommendations | Implementation to take place by | Tick if completed |
|-----------|--|--|-------------------|
| 7 | <p>That the Council Aim for Excellence with Customer Service, to include Customer First parts 4, 5 and 6 and by providing the relevant training to all staff; and</p> <p>(a) That the Director of Policy, Performance and Partnership and the new Head of Customer Service work together to co-ordinate detailed customer feedback on services from both external and internal customers, which will enable the Council to understand how they are doing, what they must do better, why particular services are not used or why customers may have stopped using the services.</p> | <p>2011/12</p> <p>(a) September 2011</p> <p>Deferred until 2012/13</p> | |
| | <p><u>Outcomes</u> June 2011 – An internal assessment against the Customer Service Excellence Accreditation criteria has been carried out and this shows that good progress has been made against the various elements of the standard. Due to the ambitious shared service and transformation programme it has been considered sensible to defer going the formal assessment for 12-18 months. This will not stop the Council from pursuing excellent customer service and the transformation methodology will ensure that truly excellent customer service is provided through services which meet the demands of customers.</p> | | |

| *Rec. No. | Cabinet Decision / Recommendations | Implementation to take place by | Tick if completed |
|------------------|--|--|--------------------------|
| | <p>At the meeting of the Overview and Scrutiny Board held on 13th June 2011 it was agreed that this item should remain on the tracker.</p> <p>October 2011 – a further update will be given in early 2012.</p> | | |

| Recommendations by the Overview and Scrutiny Board: 5th April 2011 | |
|--|--|
| TOPIC: | OLDER PEOPLES' TASK GOUP – 12 MONTH REVIEW The following recommendations were in addition to those originally set by the Task Group and were as a consequence of the Task Group reconvening for the 12 month review. |
| PORTFOLIO HOLDER: | Cllr Mrs M. A. Sherrey JP – Portfolio Holder for Community Services, Older People, the Young and Vulnerable People. |
| HEAD OF SERVICE: | Hugh Bennett - Director of Policy, Performance and Partnerships |

Due to the absence of the Director of Policy, Performance and Partnerships there has been a delay in picking up these additional recommendations – a full update will therefore be given to the Board when the Tracker next appears on the Work Programme.

| *Rec. No. | Cabinet Decision / Recommendations | Implementation to take place by | Tick if completed |
|-----------|--|---|-------------------|
| b | That the Overview and Scrutiny Board include a review of the Worcestershire County Council's draft Older People's Strategy in the Work Programme. | | ✓ |
| | Decision: | AGREED by Overview and Scrutiny Board 5th April 2011 | |
| | Outcomes At the meeting of the Overview and Scrutiny Board held on 13th June 2011 the Board agreed to take no further action on this recommendation and removed it from the Work Programme. | | |
| c | That the Director of Policy, Performance and Partnerships continues to scope the possibility of a handbook for GPs on the health related services that the Council provides and to source possible funding for this. | | |

| *Rec. No. | Cabinet Decision / Recommendations | | Implementation to take place by | Tick if completed |
|-----------|------------------------------------|---|---------------------------------|-------------------|
| | Decision: | AGREED by overview and Scrutiny Board 5th April 2011 | | |

| *Rec. No. | Cabinet Decision / Recommendations | | Implementation to take place by | Tick if completed |
|-----------|---|---|---------------------------------|-------------------|
| d | That the Portfolio Holder for Older People, the Young and Vulnerable, the Director of Policy, Performance and Partnerships and the Age Well Co-ordinator promote the activities offered for the over 50s via the Parish Council Forum. | | | |
| | Decision: | AGREED by Overview and Scrutiny Board 5th April 2011 | | |
| | <u>Outcomes</u> | | | |
| e | That the Director of Policy, Performance and Partnerships revisit and review the Older Person's Services Directory and mapping exercise during 2012/2013 and considers involving the Parish Council Forum when undertaking this exercise. | | | |
| | Decision: | AGREED by Overview and Scrutiny Board 5th April 2011 | | |
| | <u>Outcomes</u> | | | |
| f | That the Director of Policy, Performance and Partnerships contact the Older People's Forum regarding its help with a mystery shopping exercise specifically on older people's services. | | | |
| | Decision: | AGREED by Overview and Scrutiny Board 5th April | | |

| *Rec. No. | Cabinet Decision / Recommendations | | Implementation to take place by | Tick if completed |
|-----------|--|---|---------------------------------|-------------------|
| | | 2011 | | |
| | <u>Outcomes</u> | | | |
| g | That the Director of Policy, Performance and Partnerships engages with the Portfolio Holder and the Older People's Forum to look at the possibility of championing a 'Village Agents' project for 2011. | | | |
| | Decision: | AGREED by Overview and Scrutiny Board 5th April 2011 | | |
| | <u>Outcomes</u> | | | |
| h | That the Director of Policy, Performance and Partnerships and the Benefits Services Manager look at including benefits information in the leaflets produced and distributed by Lifeline Officers. | | | |
| | Decision: | AGREED by overview and Scrutiny Board 5th April 2011 | | |
| | <u>Outcomes</u> | | | |
| i | That the Director of Policy, Performance and Partnerships and Climate Change manager look at ways of engaging with specific partner agencies, for information and promoting energy saving ideas for older people and to use any future Older People's events to promote these ideas. | | | |
| | Decision: | AGREED by overview and Scrutiny Board 5th April 2011 | | |
| | <u>Outcomes</u> | | | |

Recommendations by the Overview and Scrutiny Board: 25th August 2011

| | |
|--------------------------|---|
| TOPIC: | REVIEW OF RECREATION ROAD SOUTH CAR PARK TASK GOUP |
| PORTFOLIO HOLDER: | Cllr Mike Webb – Portfolio Holder for Leisure, Cultural Services, Environmental Services and Emergency Planning |
| HEAD OF SERVICE: | Sue Hanley – Executive Director, Leisure, Environment and Community Services |

| *Rec. No. | Cabinet Decision / Recommendations | Implementation to take place by | Tick if completed | | |
|---|---|---------------------------------|-------------------|---|---|
| 1 | That a PR exercise be carried out to promote the Recreation Road South Car Park (and all other car parks) and to highlight the qualities of the car parks and the benefits of the Pay on Foot system. | March 2012 | | | |
| | <table border="1" style="width: 100%;"> <tr> <td style="width: 25%;">Decision:</td> <td>AGREED by Cabinet 7th September 2011</td> </tr> </table> | | | Decision: | AGREED by Cabinet 7th September 2011 |
| | Decision: | | | AGREED by Cabinet 7th September 2011 | |
| <p><u>Cabinet Response</u> <i>That officers be requested to report back on the publicity and promotion currently being planned over the next twelve months in relation to encouraging use of Council owned car parks together with the benefits of the Pay on Foot system. It was felt this programme could be reviewed and amended if necessary in the light of the findings of the task group.</i></p> <p><u>Outcomes</u></p> | | | | | |
| 2 | That the Standard letter templates used by the Car Parking Team be reviewed to ensure they are in line with the Customer Service Strategy Guidelines. | | | | |

| *Rec. No. | Cabinet Decision / Recommendations | | Implementation to take place by | Tick if completed |
|-----------|---|--|--|-------------------|
| | Decision: | AGREED by Cabinet 7th September 2011 | | |
| | <u>Cabinet Response</u> <i>That the recommendation be agreed and as part of the review to be undertaken, and in line with best practice from other Authorities, an explanation for the issue of the Fixed Penalty Notice be provided to the recipient of the Notice in each case.</i> Outcomes | | November 2011 | |
| 3 | That the Pay on Foot system be expanded to other car parks wherever possible. | | Refused by Cabinet - No action to be taken | |
| | Decision: | REFUSED by Cabinet 7th September 2011 | | |
| | <u>Cabinet Response</u> <i>That the benefits of the Pay on Foot system be fully acknowledged, however in view of the Town Centre regeneration project which includes a comprehensive traffic management review, it would be premature to consider the introduction of a Pay on Foot system on other car parks at this stage.</i> Outcomes N/A | | | |
| 4 | That free car parking be provided (in all car parks) all day on a Sunday in order to encourage people to visit the Town Centre. | | Refused by Cabinet - No action to be taken | |
| | Decision: | REFUSED by Cabinet 7th September 2011 | | |
| | <u>Cabinet Response</u> <i>That the operation of the car parking service would be reviewed as part of the Shared Services and Transformation Programme and matters such as the structure of car parking fees would be considered as part of that review. It was</i> | | | |

| *Rec. No. | Cabinet Decision / Recommendations | Implementation to take place by | Tick if completed |
|-----------|---|--|-------------------|
| | <p><i>acknowledged however that the financial implications of this recommendation would inevitably be a significant issue.</i></p> <p>Outcomes N/A</p> | | |
| 5 | <p>That free car parking be provided (in all car parks) after 7.00 p.m. in order to encourage people to visit the Town Centre.</p> <p>Decision: REFUSED by Cabinet 7th September 2011</p> <p><u>Cabinet Response</u> <i>That the operation of the car parking service would be reviewed as part of the Shared Services and Transformation Programme and matters such as the structure of car parking fees would be considered as part of that review. It was acknowledged however that the financial implications of this recommendation would inevitably be a significant issue.</i></p> <p>Outcomes N/A</p> | Refused by Cabinet - No action to be taken | |

Recommendations by the Overview and Scrutiny Board: 27th September 2011

| | |
|--------------------------|--|
| TOPIC: | REDUCTION IN BUS SERVICES TASK GOUP |
| PORTFOLIO HOLDER: | Cllr Margaret Sherrey – Portfolio Holder Community Services, Older People, the Young and Vulnerable People |
| HEAD OF SERVICE: | N/A |

| *Rec. No. | Cabinet Decision / Recommendations | Implementation to take place by | Tick if completed | | | | | | |
|--|---|---------------------------------|---|--|--|------------------------|--|--|--|
| 1 | <p>That, within the Council Constitution, the Corporate Delegations in respect of Consultation documents be amended as follows: <i>“Detail 2. To respond to consultations by the County Council. <u>Delegated to 2.</u> Those consultations routinely go to full Council for debate. However, where there are timescales or other issues which would prevent this, then the Chief Executive responds, in consultation with the relevant Ward Members.”</i> In order to ensure that any future consultations undertaken at County Council level receive a co-ordinated response from the Council.</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 25%;">Decision:</td> <td>AGREED by Cabinet 5th October 2011</td> </tr> <tr> <td colspan="2"><i><u>Cabinet Response</u></i> <i>Details to follow</i></td> </tr> <tr> <td colspan="2"><u>Outcomes</u></td> </tr> </table> | Decision: | AGREED by Cabinet 5th October 2011 | <i><u>Cabinet Response</u></i> <i>Details to follow</i> | | <u>Outcomes</u> | | | |
| Decision: | AGREED by Cabinet 5th October 2011 | | | | | | | | |
| <i><u>Cabinet Response</u></i> <i>Details to follow</i> | | | | | | | | | |
| <u>Outcomes</u> | | | | | | | | | |
| 2 | That the Council support Worcestershire County Council by contacting the bus operators, Black Diamond and Johnsons Coaches, to make representations for the 204 service to be reinstated and for clarification on the future of the X50 service. | | | | | | | | |

| *Rec. No. | Cabinet Decision / Recommendations | | Implementation to take place by | Tick if completed |
|-----------|--|---|---------------------------------|-------------------|
| | Decision: | AGREED by Cabinet 5th October 2011 | | |
| | <u>Cabinet Response</u> <i>Details to follow</i> <u>Outcomes</u> | | | |

Resolved by the Overview and Scrutiny Board: 27th September 2011

| | |
|--------------------------|--|
| TOPIC: | FLY POSTING |
| PORTFOLIO HOLDER: | Cllr Margaret Sherrey – Portfolio Holder Community Services, Older People, the Young and Vulnerable People |
| HEAD OF SERVICE: | Sue Hanley – Executive Director, Leisure, Environment and Community Services |

| *Min. No. | Resolved | Implementation to take place by | Tick if completed |
|------------------|---|---|--------------------------|
| 45/11 | (a) That the Senior Community Safety Project Officer be formally asked to address the issue of fly posting in the district in line with the Council’s policy and procedure; and (b) that the item be placed on the Overview and Scrutiny Board’s Recommendation Tracker for monitoring purposes. | To be monitored through the Tracker on a 3 monthly basis. | |
| | | | |
| | Outcomes Update to be given to the Board meeting in January 2012. | | |

OVERVIEW & SCRUTINY BOARD

WORK PROGRAMME

2011-12

This Work Programme consists of two sections: Items for future meetings (including updates) and Task Group Reviews.

RECOMMENDATIONS:

(a) To consider and agree the work programme and update it accordingly.

ITEMS FOR FUTURE MEETINGS

| Date of Meeting | Subject | Other Information |
|---------------------------|---|---------------------------------|
| 24th October 2011 | Scrutiny of Crime and Disorder – Report from Chief Inspector | |
| | Planning Policy Task Group – Verbal Update | |
| | Worcestershire Joint Overview and Scrutiny Chairmen/Vice Chairmen Network – Verbal update following meeting on 3rd October 2011 | Vice Chairman of Board |
| | WCC Health Overview & Scrutiny Committee – Update | |
| | Cabinet Response to the Reduction in Bus Services Task Group Report | |
| | Quarterly Recommendation Tracker | |
| | Forward Plan | For information |
| | Overview & Scrutiny Work Programme 2011-12 | |
| 21st November 2011 | Quarter 2 Finance & Performance Monitoring Report | |
| | Planning Enforcement – Investigation Interim Report | Head of Planning & Regeneration |
| | Planning Policy Task Group – Update | |
| | WCC Health Overview & Scrutiny Committee – Verbal update | |
| | Regional Scrutiny Meeting – Verbal Update | |
| | Forward Plan | For information |
| | Overview & Scrutiny Work Programme 2011-12 | |

| Date of Meeting | Subject | Other Information |
|--|--|--|
| 5th December 2011 (5.00 p.m.) <i>TBC</i> | Budget Scrutiny | |
| 19th December 2011 | Sustainable Community Strategy Annual Report | |
| | Planning Policy Task Group | |
| | WCC Health Overview & Scrutiny Committee – Verbal update | |
| | Forward Plan | For information |
| | Overview & Scrutiny Work Programme 2011-12 | |
| 3rd January 2012 (5.00 p.m.) <i>TBC</i> | Budget Scrutiny | |
| 23rd January 2012 | Quarterly Recommendation Tracker | |
| | WCC Health Overview & Scrutiny Committee – Update | |
| | Overview & Scrutiny Work Programme 2011-12 | |
| 27th February 2012 | Quarter 3 Finance & Performance Monitoring Report | |
| | Performance Management Strategy | |
| | WCC Health Overview & Scrutiny Committee – Update | |
| | Overview & Scrutiny Work Programme 2011-12 | |
| 26th March 2012 | Council Plan | |
| | WCC Health Overview & Scrutiny Committee – Update | |
| | Overview & Scrutiny Work Programme 2011-12 | |
| 23rd April 2012 | Enforcement and Fixed Penalty Notices for Environmental Services | Review following implementation of new scheme. |
| | Quarterly Recommendation Tracker | |
| | WCC Health Overview & Scrutiny Committee – Update | |

Member Training

None currently arranged.

Budget Meeting Dates (Provisional)

5th December 2011 – 5.00 p.m.

3rd January 2012 – 5.00 p.m.

Scrutiny of Crime & Disorder Partnership Meeting Dates

TBC

Reports not allocated

Improvement Plan (annual)

Shared Services Highlight Report - Quarterly

Annual Review of Call In

Write Off of Debts – Quarterly Report

Sickness Absence – Quarterly Report

OVERVIEW & SCRUTINY TASK GROUP/INQUIRY REVIEWS 2011-12

| Investigation/Task Group | Date of Review (when Task Group is due to reconvene) |
|---|---|
| Inquiry into the Alvechurch Multi-Use Games Area (MUGA) | November 2011 |
| Recreation Road South Car Park Task Group | September 2012 |
| Reduction in Bus Services Task Group | October 2012 |

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